

Simplified Checklist for a WordPress Website

1. **Name of your website** – check for availability
 - a. <http://www.namecheap.com> look at
2. **A Hosting company** – Namecheap, GreenGeeks, GoDaddy
3. **Domain activated**, pointed to servers

4. CONTENT

ITEMS – Ideas to ponder----	NOTES:
What is your main purpose for your website?	
What Themes do you like? For WordPress themes go to http://wordpress.org/themes/	
What colors do you like?	
What do you want to say? Text Content, content, content If you type you can copy & paste in	
Images – 4 Plus I like 150 dpi to start with	
MENU – What links/tabs do you want? Home – has main info About Me – short (or long) bio (resume?) Links & Resources – who inspires you? Contact Me – possibly form or just email	
Are you going to Blog – article/updated info. Will this be main page? – at least weekly. You can also link to an existing blog.	
What links/resources do you want to add?	

5. **WordPress** – we load WP to your server – the software is stored on your server not on your computer, and is very easy install through host CPanel. Will need Host account login information.
6. **Create website** – with content typed and ready for copy and paste, and photos easily available, creating your website is easy.
7. **Show you how to maintain, update and change your website.**